

Somerset Council
Standards Committee
Action Sheet – Allocated 30 August 2023



| | Actions | By Whom | When |
|-----------|---|----------------|--|
| 1. | <p>Committee & Sub-Committee composition (28 June 23 – agenda item 6)</p> <p>To review committee/sub-committee membership (P2)</p> | P2 | 27 March 2024 |
| 2. | <p>Model Code of Conduct Adoption by City, Town & Parish Councils (28 June 23 – agenda item 7)</p> <p>Officers to undertake on-line survey with all C/T/P Councils to ascertain current CoC and link (or copy) –(P2)</p> | MO / AM | Draft survey circulated. Survey underway 14/8/23. Results to be submitted to committee 25 October 2023 |
| 3. | <p>Officer Code of Conduct (28 June 23 – agenda item 7)</p> <p>Service Director to share with Union reps and update Committee.</p> | MO | 25 October 2023 |
| 4. | <p>Organizational Chart (28 June 23 – agenda item 8)</p> <p>An organizational chart for Democratic Services was requested</p> | MO/AM | 30 August 2023 |

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| <p>5.</p> | <p>Code of Conduct complaints (28 June 23 – agenda item 9)</p> <p>1. Complaint figures, with costings, to be circulated monthly to Committee members.</p> <p>2. To be reviewed after 6 months.</p> | <p>MO</p> <p>Committee</p> | <p>Monthly</p> <p>27 March 2024</p> |
| <p>6.</p> | <p>Gifts & Hospitality (30 August 23 – agenda item 5)</p> <p>Awaiting written confirmation of concerns/request from Cllr T Munt</p> | <p>Cllr T Munt</p> | <p>Week commencing 4 September 2023</p> |
| <p>7.</p> | <p>Priority Groups (30 August 23 – agenda item 7)</p> <p>Priority Groups to meet in September 23 to progress the Work Programme.</p> | <p>P1, P2 & P3</p> | <p>30 September 2023</p> |

Key

AM – Andrew Melhuish

MO – Monitoring Officer

P1 – Priority Group 1 (Cllr Bailey (Chair), Cllr Smedley, Cllr Nicholson, D Stripp & P Hooper

P2 – Priority Group 2 (Cllr Nicholson (Chair), R Horton & A Hemsley

P3 – Priority Group 3 (Cllr Dimery (Chair), Cllr H Davies & A Hemsley